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ABSTRACT

The booklet is a checklist to provide information about the tasks of the physical therapist in the Air Force physical therapy career ladder. The first major section is on background information; there are multiple choice questions on job attitudes, places of employment, future plans, and general types of duty. From a list of 137 pieces of physical therapy equipment, the respondent is asked to check those used on the job. The second major section is a job inventory; 444 specific tasks are listed, and the respondent is asked to check those he is currently performing. The tasks inventoried are grouped according to the following areas of responsibility: organizing and planning; directing and implementing; evaluating; training; administrative and supply functions; patient evaluation, consultation, and construction of treatment programs; performing tests; preparing patients for treatments using modalities; administering treatments; instructing patients in exercises, ambulation, gait, and transfer techniques; housekeeping tasks; and emergency or field treatment. (PR)

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UNITED STATES AIR FORCE
JOB INVENTORY

U.S. DEPARTMENT OF HEALTH, EDUCATION & WELFARE
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PHYSICAL THERAPY CAREER LADDER

AFSCs 91330, 91350, 91370, and 91392

OCCUPATIONAL SURVEY BRANCH
3700 OCM SQ
LACKLAND AFB, TEXAS 78236

AFPT 90-913-175
15 January 1974

CE011282

INSTRUCTIONS

DO NOT REMOVE ANY CARDS FROM THE ENVELOPE UNTIL YOU ARE READY TO USE ANSWER CARD A. INSTRUCTIONS ARE ON PAGE iv.

GENERAL INSTRUCTIONS

1. Your assistance in completing this inventory is VERY IMPORTANT. Your answers will be used to:

   a. Write job descriptions of your job

   b. Develop training materials

2. To qualify for this survey:

   a. You must have a duty AFSC of 91330, 91350, 91370, or 91392.

   b. You must have been working in your present job assignment for at least four weeks.

   c. If your duty AFSC is 91392, you must be supervising AFS 913X0 personnel.

3. This booklet is in three sections. You must complete all three sections in order.

   SECTION I PERSONNEL INFORMATION (answer directly in the booklet)

   SECTION II BACKGROUND INFORMATION (answer on card A)

   SECTION III TASK INFORMATION

   Part I, task checking (check directly in the booklet)

   Part II, time rating (time rate on attached cards)

INSTRUCTIONS

SECTION I

PERSONNEL INFORMATION

INSTRUCTIONS

Turn to page iii and answer the personnel information questions. Print or check your answer directly into the booklet using a number 2 pencil.

PERSONNEL INFORMATION

CASE CONTROL NUMBER (1-4)

PLEASE PRINT INFORMATION REQUESTED AND CHECK APPLICABLE BOXES

LAST NAME - FIRST NAME - MIDDLE INITIAL (5-22)

GRADE (23)

E1	E2	E3	E4	E5	E6	E7	E8	E9
AB	AMN	A1C	SGT	SSGT	TSGT	MSGT	SMSGT	CMSGT

SOCIAL SECURITY ACCOUNT NUMBER (24-32)

(24-26) — (27-28) — (29-32)

DUTY TELEPHONE EXT

CIRCLE THE HIGHEST EDUCATION LEVEL (OR GED EQUIVALENT) YOU HAVE COMPLETED (33-34)

ELEMENTARY				HIGH SCHOOL				COLLEGE				GRADUATE	
05	06	07	08	09	10	11	12	13	14	15	16	17	18

MAJOR COMMAND (35)

A	G	C	E	Y	F	M
AAC	ACIC	ADC	AFAFC	AFCS	AFLC	AFRES
H	**J**	**K**	**P**	**N**	**Q**	**R**
AFSC	ATC	AU	HQ COMD	HQ USAF	MAC	PACAF
S	**T**	**B**	**D**	**L**	**U**	
SAC	TAC	USAFA	USAFE	USAFSO	USAFSS	

PRIMARY AFSC (36-42)

PREFIX (36) NUMBER (37-41) SUFFIX (42)

DUTY AFSC (43-49)

PREFIX (43) NUMBER (44-48) SUFFIX (49)

TOTAL MONTHS IN PRESENT JOB (50-52)

TOTAL MONTHS AT PRESENT BASE (53-55)

TOTAL MONTHS IN DUTY AFSC (56-58)

TOTAL MONTHS IN CAREER FIELD (59-61)

TOTAL MONTHS ACTIVE FEDERAL MILITARY SERVICE (62-64)

NO. OF SUBORDINATES WHO REPORT TO YOU DIRECTLY FOR SUPERVISION (65-66)

IF YOU WERE CONVERTED OR RETRAINED, ENTER PREVIOUS AFSC

PREFIX (67) NUMBER (68-72) SUFFIX (73)

ORGANIZATION (CARD 2: 5-35)

PRESENT WORK ASSIGNMENT (CARD 2: 36-73)
(Position or Job Title)

SECTION II

BACKGROUND INFORMATION

INSTRUCTIONS

1. Take card A Background Information from your envelope

2. Read the Background Information questions on pages v through vi.

3. Answer each question on answer card A. Blacken the circle that indicates your choice of answers.

BE SURE YOU HAVE THE RIGHT CARD LINE NUMBER TO ANSWER EACH QUESTION

4. When you have finished answering the Background Information questions, check card A, erase any stray marks and replace the card in the envelope.

BACKGROUND INFORMATION

INDICATE YOUR ANSWERS TO THE BACKGROUND QUESTIONS BY BLACKENING THE APPROPRIATE CIRCLE ON ANSWER CARD A.

1. I FIND MY JOB

   (1) Extremely dull
   (2) Very dull
   (3) Fairly dull
   (4) So-so
   (5) Fairly interesting
   (6) Very interesting
   (7) Extremely interesting

2. MY JOB UTILIZES MY TALENTS AND TRAINING

   (1) Not at all
   (2) Very little
   (3) Fairly well
   (4) Quite well
   (5) Very well
   (6) Excellently
   (7) Perfectly

3. I WAS ASSIGNED TO MY PRESENT CAREER LADDER BY

   (1) Completion of resident technical training course
   (2) Reclassification without completion of resident technical training or on-the-job training (OJT)
   (3) Direct duty assignment (DDA) from basic military training to OJT without bypass test
   (4) DDA from basic military training by bypass test
   (5) Conversion from another AF specialty without training
   (6) Retraining from another AF specialty
   (7) Reenlistment from another branch of service

4. DO YOU PLAN ON LEAVING THE AIR FORCE WITHIN THE NEXT FIVE YEARS?

   (1) Yes
   (2) No

IF YES, GO TO QUESTION 5.
IF NO, GO TO QUESTION 6.

BACKGROUND INFORMATION

5. INDICATE WHICH YEAR YOU PLAN ON LEAVING THE AIR FORCE

(1) 1973 (2) 1974 (3) 1975 (4) 1976 (5) 1977 or later

6. DO YOU PLAN TO REENLIST?

(1) No, I plan to retire
(2) No, I plan to separate without retirement benefits
(3) Uncertain, probably no
(4) Uncertain, probably yes
(5) Yes

7. ARE YOU COMPLETING THIS USAF JOB INVENTORY UNDER THE DIRECT SUPERVISION OF THE CBPO OCCUPATIONAL SURVEY CONTROL OFFICER?

(1) Yes
(2) No

8. ARE YOU COMPLETING THIS JOB INVENTORY AT YOUR HOME OR BARRACKS?

(1) Yes
(2) No

9. ARE YOU COMPLETING THIS JOB INVENTORY AT THE ORGANIZATION AT WHICH YOU WORK?

(1) Yes
(2) No

10. HAVE THE INSTRUCTIONS FOR COMPLETING THIS SURVEY BEEN READ OR EXPLAINED TO YOU?

(1) Yes
(2) No

BACKGROUND INFORMATION

11. ARE YOU PRESENTLY LOCATED AT AN INSTALLATION WHICH IS INSIDE THE CONTINENTAL U.S. (ZONE OF THE INTERIOR)?

    (1) Yes (2) No

12. ARE YOU PRESENTLY LOCATED AT AN INSTALLATION WHICH IS OUTSIDE THE CONTINENTAL U.S. (INCLUDING ALASKA AND HAWAII)?

    (1) Yes (2) No

13. DO YOU WORK IN ANY OF THE FOLLOWING TYPES OF HOSPITAL OR CLINIC

    (1) Yes (2) No

IF YES, BLACKEN ANSWER NUMBER 1 NEXT TO THE NUMBER ON ANSWER CARD A THAT CORRESPONDS TO THE TYPE OF HOSPITAL OR CLINIC YOU WORK IN.

14. Class A Clinic

15. Class B Clinic

16. USAF Hospital

17. USAF Medical Center

18. USAF Regional Hospital

19. DO YOU WORK IN ANY OF THE FOLLOWING DUTIES?

    (1) Yes (2) No

IF YES, BLCKEN ANSWER NUMBER 1 NEXT TO THE NUMBER ON ANSWER CARD A THAT CORRESPONDS TO THE TYPE OF DUTY YOU WORK IN.

20. Duty as Physical Medicine Superintendent

21. Duty under a Civilian Physical Therapist

22. Duty under a Military Physical Therapist

23. Independent Duty

24. Military Training Instructor

25. Recruiting Duty

(Continued next page)

BACKGROUND INFORMATION

26. Technical School

27. DO YOU USE ANY OF THE FOLLOWING EQUIPMENT ON YOUR PRESENT JOB.

    (1) Yes (2) No

IF YES, BLACKEN ANSWER NUMBER 1 ON ANSWER CARD A THAT CORRESPONDS TO THE NUMBER OF THE PIECES OF EQUIPMENT YOU USE IN YOUR PRESENT JOB.

SHORT WAVE DIATHERMY EQUIPMENT

28. Auto Therm

29. Birtcher Shortwave

30. Burdick Shortwave

31. Daltons 1600 Meditherm

32. Elmed Shortwave Unit

33. Fiseretherm Varipulse Model 1600

34. Fiseretherm Varipulse Model 1800

35. Magnatherm SWD Unit

36. Seimans Ultratherm 303

37. Seimans Ultratherm 608

ULTRASOUND DIATHERMY EQUIPMENT

38. Birtcher Megason XV

39. Daltons Ultrasound Model 1000 34 Watt Output

40. Daltons Ultrasound Portable, 15 Watt Output

41. Daltons Ultrasound Portable, 20 Watt Output

42. Burdick Ultrasound (UR/420A)

43. Burdick Ultrasound (UT-400)

(Continued next page)

BACKGROUND INFORMATION

44. Dia-Sonic Ultrasound

45. Elmed Ultrasound Unit

46. Medco Dublett US Unit

47. Seimans Sonostat

48. Sonicator Ultrasound

49. Tomac Ultrasound Unit

ULTRASOUND/ELECTRICAL STIMULATOR EQUIPMENT

50. Birtcher Megoson XII

51. Burdick Ultra Sound/Stimulator UT/4300A

52. Medco-Sonlator Mark V

53. Medco-Sonlator Twin

54. Siemans Sonodynator

55. Synchrosonic Console

MICROWAVE DIATHERMY EQUIPMENT

56. Burdick Diathermy Equipment

57. Elmed Microwave Unit

58. Siemons Radiotherm 305

ELECTRICAL STIMULATION EQUIPMENT

59. Birtcher Myosynchron

60. Burdick Low Volt Stimulator (MS 300)

61. Ballons Medi-Sine Muscle Stimulator Model 1400 MGF

62. Elmed Low Voltage Unit

63. Medcolator Model G

64. Medcolator Model K

(Continued next page)

65. Medcotherm

66. Myofasciatron

67. Ritter Vitron LIDC Generator

68. Siemans Neodynator

69. Siemans Neurotron 621

70. Siemans Neurotron 626

71. TECA CH 3

72. TECA Model CD4PS

73. TECA Model SP5

74. Tomac Low Voltage Unit

ULTRAVIOLET EQUIPMENT

75. Aero Kromayer Lamp

76. Birtcher Spot Quartz

77. Burdick Ultraviolet

78. Hanovia Luxor UV

79. Hanovia Ultraviolet Lamp

INFRARED EQUIPMENT

80. Burdick Infrared Lamp

81. Globlete Infrared Lamp

82. Hanovia Ultraviolet Lamp

83. Peri Lamp

HYDROTHERAPY EQUIPMENT

84. Whirlpool-Arm

(Continued next page)

BACKGROUND INFORMATION

85. Whirlpool-Leg

86. Whirlpool-Low Boy

87. Whirlpool-Full Body (Hubbard Tanks)

88. Hydrocollator Moist Heat

89. Moisture Heat Therapy Unit

90. Mobile Sitz Bath

91. Colpac Cold Therapy

92. Paraffin Bath

TRACTION EQUIPMENT

93. Hausted Tractionaid

94. Lumbartrak

95. Over-Door Cervical Traction

96. Traction Table

97. True-Trac Portable Intermittent and Continuous Traction Machine

98. Unitrac Intermittent Traction

COMPRESSION EQUIPMENT

99. ITI Percussor

100. Jobst Intermittent Compression, 4 Channel Hospital Unit

101. Jobst Intermittent Compression, Clinical Unit

102. Jobst Intermittent Compression, Home Unit

103. Jobst Intermittent Compression, Hospital Unit

104. Seimans G-5 Apparatus

(Continued next page)

EXERCISE EQUIPMENT

105. Ankle and Leg Exerciser

106. Axial Resistance Exerciser

107. Bicycle Exerciser

108. Cybex Exerciser-Dynamometer, Lower Extremity Unit

109. Cybex Exerciser-Dynamometer, Upper extremity Unit

110. Electric Bicycle Exerciser

111. Elgin Exercise Table

112. Exercise Mats

113. Exercise Skate (Skate Board)

114. Exer-Geni Exerciser

115. Hydraulic Exerciser, Flexion Extension Unit

116. Hydraulic Exerciser, Multiple Exercise Unit

117. Iron Dumbells, Various Weights

118. Mat Platform

119. N-K Exercise Unit, Full Size

120. N-K Exercise Unit, Standard Size

121. Overhead Pulley

122. Powder Board

123. Pully Weights, Chest Type

124. Pulley Weights, Duplex Type

125. Pulley Weights, Triplex Type

126. Quad Table

127. Restorator

(Continued next page)

128. Rotary Wrist Machine

129. Sand or Shot Bag Weights

130. Shoulder (Finger) Ladder

131. Shoulder Wheel

132. Sling Suspension Apparatus

133. Slotted Weights, Various Heights

134. Stall Bars

135. .Treadmill

136. Wrist Roll

AMBULATION AND TRANSFER EQUIPMENT

137. Cane

138. Corner Type Staircase

139. Crutches, Auxillary

140. Crutches, Forearm

141. Hospital Wheelchair (Wooden)

142. Hoyer Adjustable Lift

143. Parallel Bars

144. Posture Training Mirror

145. Quad Cane

14. Straight Type Staircase

147. Suspension Ambulator

148. Tilt Table, Electric

149. Tilt Table, Manual

(Continued next page)

150. Transfer Board

151. Walkerette

152. Wheelchair, Traveller Model

153. Wheelchair, Universal Model

MEASUREMENT INSTRUMENTS

154. Back, Leg, Chest Dynamometer

155. Cervigon

156. Chest Depth Caliper

157. Flexometer

158. Goniometer

159. Hand Dynamometer

160. Pinch Gauge

161. Shoulder Breadth Caliper

162. Tape Measure

MISCELLANEOUS EQUIPMENT

163. Dynawave

164. NU-MASO Tractic Therapy Table

INSTRUCTIONS

SECTION III

TASK INFORMATION

INSTRUCTIONS

1. Read each task in the booklet. IF YOU DO THE TASK IN YOUR PRESENT JOB, check the space in the right hand column.

2. If a task you do is NOT LISTED anywhere in the entire booklet, write it on the blank page at the end of the booklet. DO NOT ADD TASKS THAT ARE CLASSIFIED

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INSTRUCTIONS

TIME RATING TASKS

INSTRUCTIONS

1. Take the white TIME SPENT card and task response cards 1, through 4, from the envelope.

2. The white card has the time scale you are to use for your time ratings.

3. TIME RATE ONLY THE TASKS YOU CHECKED IN YOUR BOOKLET.

4. Cards 1, through 4, are for marking your time ratings.

5. To time rate the tasks you checked in your booklet:

   a. Go back to the first task you checked.

   b. Decide the time rating you think the task should have.

   c. Find the card and card line with that task number.

   d. Blacken the circle corresponding to your time rating with a number 2 pencil.

BE SURE YOU ARE ON THE CORRECT CARD LINE FOR EACH TASK YOU ARE TIME RATING.

EXAMPLE: Suppose you do tasks 1 and 3 below, you would check them in your booklet and then time rate them on your cards.

Evaluate charts or graphs	1	✓
Exempt personnel from routine duties	2	
Fill supply requisition	3	✓

If you decided you spend a VERY MUCH ABOVE AVERAGE amount of time at task 1 (compared to the other tasks you do) you would blacken circle number 7, on card line 1.

If you DID NOT check task 2 in your booklet, you would leave card line 2 blank.

If you decided you spend an ABOUT AVERAGE amount of time at task 3, you would blacken circle number 4 on card line 3.

1 ① ② ③ ④ ⑤ ⑥ ●
2 ① ② ③ ④ ⑤ ⑥ ⑦
3 ① ② ③ ● ⑤ ⑥ ⑦

When you are through time rating the tasks check your cards. Erase any stray marks and put the cards in the envelope.

JOB INVENTORY (DUTY - TASK LIST)	PAGE 1 OF 28 PAGES	✓ IF DONE NOW
AFSC 913X0		
A. ORGANIZING AND PLANNING		
Advise superiors on status and adequacy of physical therapy operations	1	
Assign personnel to duty positions	2	
Compose local physical therapy clinic policies or regulations	3	
Determine scheduling priorities	4	
Coordinate physical therapy activities with other agencies or organizations	5	
Design and develop organizational charts	6	
Determine or analyze equipment requirements	7	
Determine or analyze facility space requirements	8	
Determine or analyze manning requirements	9	
Determine or analyze requirements for supplies	10	
Draft budget estimates	11	
Establish performance standards or requirements for job performance	12	
Establish routine procedures	13	
Establish sanitation standards	14	
Plan filing systems	15	
Plan or establish administrative methods and procedures	16	
Plan safety procedures	17	
Plan work priorities	18	
Plan workloads	19	
Schedule leaves	20	
(Continued next page)		

JOB INVENTORY (DUTY - TASK LIST)		✓ IF DONE NOW
AFSC 913X0	PAGE 2 OF 28 PAGES	
B. DIRECTING AND IMPLEMENTING		
Assign duties to subordinates	21	
Attend staff or unit meetings	22	
Conduct clinic tours	23	
Conduct safety briefings	24	
Conduct staff meetings	25	
Counsel personnel on personal or military related problems	26	
Direct preparation and maintenance of records	27	
Direct utilization of equipment	28	
Draft correspondence or messages	29	
Draft, revise, or examine specialty training standards (STS)	30	
Indoctrinate newly assigned personnel	31	
Initiate personnel actions	32	
Interpret policies, directives, or procedures for non-physical therapy personnel	33	
Maintain status boards or charts	34	
Research directives and reference materials	35	
Resolve technical problems	36	
Schedule or post duty rosters	37	
Serve on boards or committees	38	
Supervise apprentice Physical Therapy Specialists (AFSC 91330)	39	
Supervise Occupational Therapy Personnel (AFS 913X1)	40	
Supervise Orthopaedic Appliance Personnel (AFS 913X2)	41	
(Continued next page)		

JOB INVENTORY (DUTY - TASK LIST) AFSC 913X0	PAGE 3 OF 28 PAGES		✓ IF DONE NOW
Supervise Physical Therapy Specialists (AFSC 91350)		42	
Supervise Physical Therapy Technicians (AFSC 91370)		43	
Supervise work therapy program patients		44	
C. EVALUATING			
Accompany preventive maintenance teams inspecting equipment		45	
Answer inspection reports		46	
Evaluate individuals for promotion, demotion, or reclassification		47	
Evaluate job descriptions		48	
Evaluate physical therapy clinic administrative functions		49	
Evaluate procedures for storing, inventory, or inspection of property items		50	
Evaluate training programs		51	
Evaluate work of subordinates		52	
Evaluate work standards		53	
Investigate clinic accidents or incidents		54	
Review budget summaries		55	
Review physical therapy clinical procedures		56	
Review workload and schedules		57	
D. TRAINING			
Administer oral, written, or practical tests		58	
(Continued next page)			

JOB INVENTORY (DUTY - TASK LIST)		✓ IF DONE NOW
AFSC 913X0	PAGE 4 OF 28 PAGES	
Arrange for training aids or training materials	59	
Arrange for training facilities	60	
Assign specific training tasks to trainees	61	
Conduct in-service training	62	
Conduct on-the-job training (OJT)	63	
Conduct resident technical courses	64	
Conduct qualification training	65	
Conduct safety training	66	
Construct or fabricate training aids such as slides	67	
Construct test or examination items	68	
TURN CARD OVER		
Demonstrate use of physical therapy equipment	69	
Demonstrate use of technical publications	70	
Determine individual training needs	71	
Maintain training records	72	
Plan, direct, or schedule OJT programs	73	
Plan, direct, or schedule resident technical courses	74	
Prepare formal training documents	75	
Prepare or maintain OJT training materials and documents	76	
Prepare student rotation rosters	77	
Prepare suggested reading assignments for OJT	78	
(Continued next page)		

JOB INVENTORY (DUTY - TASK LIST)	PAGE 5 OF 28 PAGES	✓ IF DONE NOT
AFSC 913X0		
E. PREFORMING ADMINISTRATIVE AND SUPPLY FUNCTIONS		
Assign patients to technicians	79	
Compile and maintain workload data	80	
Complete and submit Raport of Patients forms (AF Forms 235 or 235a)	81	
Destroy outdated records and reports	82	
Locate and interpret information on physical therapy technical procedures	83	
Maintain daily patient treatment and visit count	84	
Maintain documentation files	85	
Maintain linen supply level using Linen Supply Record forms (AF Forms 581)	86	
Maintain log of physical therapy procedures	87	
Maintain or distribute Clinical Record-Consultation Sheet forms (SF Form 513)	88	
Maintain or distribute Physical Treatment Record forms (AF Form 1412)	89	
Maintain publications files	90	
Maintain report files	91	
Maintain stock levels	92	
Order central supply items	93	
Prepare call rosters	94	
Prepare monthly, bimonthly, quarterly, or annual reports	95	
Prepare recommendations for changes in policies or procedures	96	
Prepare requisitions for technical publications or manufacturers' manuals	97	
Relay messages or page doctors	98	
Requisition Air Force equipment or supplies	99	
(Continued next page)		

JOB INVENTORY (DUTY - TASK LIST)	PAGE 6 OF 28 PAGES	✓ IF DONE NOW
AFSC 913X0		
Requisition local purchase equipment or supplies	100	
Requisition medical equipment or supplies	101	
Schedule patients for treatments	102	
Transfer notes from AF Form 1412 to AF Form 513	103	
Turn in equipment for repairs	104	
Type forms or correspondence	105	
F. EVALUATING PATIENTS, MAKING CONSULTATIONS, AND CONSTRUCTING TREATMENT PROGRAMS		
Consult with physical therapist on diagnosis and proposed treatment of patients	106	
Consult with physical therapist on patients' progress	107	
Consult with physician on diagnosis and propsed treatment of patients	108	
Consult with physician on patients' progress	109	
Evaluate patients condition at termination of treatment program	110	
Evaluate patients' condition during treatment program	111	
Evaluate patients' condition prior to treatment	112	
Interview patients to determine treatment schedule	113	
Participate in ward rounds with physicians	114	
Plan or demonstrate in-clinic treatment programs	115	
Record discharge notes on Clinical Record-Consultation Sheet forms (SF Form 513)	116	
Record discharge notes on Physical Treatment Record forms (AF Form 1412)	117	
Record initial notes on Clinical Record-Consultation Sheet forms (AF Form 513)	118	
Record initial notes on Physical Treatment Record forms (AF Form 1412)	119	
Record progress notes on Clinical Record-Consultation Sheet forms (SF Form 513)	120	
(Continued next page)		

JOB INVENTORY (DUTY - TASK LIST) AFSC 913X0	PAGE 7 OF 28 PAGES		✓ IF DONE NOW
Record progress notes on Physical Treatment Record forms (AF Form 1412)		121	
G. PERFORMING TESTS AND TAKING MEASUREMENTS			
Conduct endurance tests		122	
Measure breadth of shoulders using shoulder breadth caliper		123	
Measure depth of chest using chest depth caliper		124	
Measure girth of limbs or trunk		125	
Measure joint range of motion using goniometers, flexometers, or cervigons		126	
Measure length of limbs or spine		127	
Measure limbs for Jobst venous pressure gradient supports		128	
Measure muscle strength using hand dynamometer		129	
Measure muscle strength using manual muscle testers		130	
Perform activities of daily living tests		131	
Perform circumference or longitudinal measurements of extremity amputations		132	
Perform joint motion strength tests and grade results		133	
Perform minimal erythermal dose tests using UV lamps		134	
Perform sweat tests		135	
Perform vital capacity measurements		136	
Test patients' coordination abilities		137	
Test patients for proper body mechanics		138	
USE CARD 2 ON THE FOLLOWING TASKS			
(Continued next page)			

JOB INVENTORY (DUTY - TASK LIST)	PAGE 8 OF 28 PAGES	✓ IF DONE NOW
AFSC 913X0		

TASKS CONTINUED ON NEXT PAGE FOR CARD 2

2

TASKS CONTINUED ON NEXT PAGE FOR CARD 2

JOB INVENTORY (DUTY - TASK LIST)	PAGE 9 OF 28 PAGES	✓ IF DONE NOW
AFSC 913X0		
H. PREPARING PATIENTS FOR PHYSICAL THERAPY TREATMENTS USING MODULATIES		
Dress patients' wounds after hydrothearpy	139	
Instruct patients in home program of cervical traction	140	
Instruct patients in home program of paraffin baths	141	
Prepare direct current (DC) electric generators for iontophoresis	142	
Prepare DC electric generators for diagnostic procedures	143	
Prepare DC electric generators for electrical stimulation of muscles	144	
Prepare DC electric generators for treatments	145	
Prepare patients for arm whirlpool treatments	146	
Prepare patients for Baker lamp treatments	147	
Prepare patients for cold pack treatments	148	
Prepare patients for contrast baths	149	
Prepare patients for contrast packs	150	
Prepare patients for diathermy treatments	151	
Prepare patients for Hubbard tank treatments	152	
Prepare patients for ice message	153	
Prepare patients for infrared (IR) treatments	154	
Prepare patients for Jobst compression unit treatments	155	
Prepare patients for leg whirlpool treatments	156	
Prepare patients for low boy treatments	157	
Prepare patients for medcolator treatments	158	
Prepare patients for medcotherm treatments	159	
(Continued next page)		

JOB INVENTORY (DUTY - TASK LIST)	PAGE 10 OF 28 PAGES	✓ IF DONE NOW
AFSC 913X0		
Prepare patients for moist air cabinet treatments	160	
Prepare patients for moist heat pads or towels	161	
Prepare patients for paraffin treatments	162	
Prepare patients for tilt table treatments	163	
Prepare patients for traction	164	
Prepare patients for treating plantar warts	165	
Prepare patients for ultrasound treatments under water	166	
Prepare patients for ultrasound treatments using direct contact methods	167	
Prepare patients for ultraviolet (UV) treatments	168	
Prepare traction machines for use	169	
Transfer patients using motorized hoist	170	
I. ADMINISTERING PHYSICAL THERAPY TREATMENTS USING MODULATIES		
Administer arm whirlpool treatments	171	
Administer Baker lamp treatments	172	
Administer contrast packs	173	
Administer contrast whirlpool treatments	174	
Administer cervical traction in sitting position	175	
Administer cervical traction in supine position	176	
Administer hot quartz UV treatments	177	
Administer Hubbard tank whirlpool treatments	178	
Administer hydrotherapy in therapeutic pools	179	
Administer ice massage	180	
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JOB INVENTORY (DUTY - TASK LIST)		
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Administer IR treatments using caburundum lamps	181	
Administer IR treatments using non-luminous lamps	182	
Administer IR treatments using quartz lamps	183	
Administer iontophoresis	184	
Administer Jobst compression unit treatments	185	
Administer leg whirlpool treatments	186	
Administer low boy whirlpool treatments	187	
Administer luminous 250 watt IR lamp treatments	188	
Administer luminous 500 watt IR lamp treatments	189	
Administer luminous 1000 watt IR lamp treatments	190	
Administer massage using effleurage technique	191	
Administer massage using friction technique	192	
Administer massage using kneading technique	193	
Administer massage using petrissage technique	194	
Administer massage using tapotement technique	195	
Administer medcolator treatments	196	
Administer medcosonolator treatments	197	
Administer medcotherm treatments	198	
Administer pelvic traction	199	
Administer steroids using ultrasound	200	
Instruct patients in use of Jobst venous pressure gradient supports	201	
Shave or treat plantar warts	202	
J. PERFORMING AND INSTRUCTING PATIENTS IN EXERCISE ROUTINES		
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JOB INVENTORY (DUTY - TASK LIST) AFSC 913X0	PAGE 12 OF 28 PAGES	✓ IF TASK NOW
Administer exercise to above elbow amputees	203	
Administer exercise to above knee amputees	204	
Administer exercise to below elbow amputees	205	
Administer exercise to below knee amputees	206	
TURN CARD OVER		
Administer proprioceptive neuromuscular facilitation (PNF) exercises	207	
Compose handouts for home program routines	208	
Instruct above elbow amputees in stump care	209	
Instruct above knee amputees in stump care	210	
Instruct below elbow amputees in stump care	211	
Instruct below knee amputees in stump care	212	
Instruct patients in abdominal breathing exercises	213	
Instruct patients in balance exercises	214	
Instruct patients in Codman's exercises	215	
Instruct patients in coordination exercises for lower extremities	216	
Instruct patients in coodination exercises for upper extremities	217	
Instruct patients in diaphramatic breathing exercises	218	
Instruct patients in home program in back extension exercises	219	
Instruct patients in home program in bronchial (postural) drainage	220	
Instruct patients in home program in cardiac care routines	221	
Instruct patients in home program of dorsal hyperextension exercises	222	
Instruct patients in home program in isometric knee routines	223	
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JOB INVENTORY (DUTY - TASK LIST)		
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Instruct patients in home program of Milwaukee brace routines	224	
Instruct patients in home program in post-operation thoracic exercises	225	
Instruct patients in home program pre-operation thoracic exercises	226	
Instruct patients in home program of progressive resistive exercises (PRE)	227	
Instruct patients in home program for rheumatoid spondylitis	228	
Instruct patients in hyperextension exercise to back	229	
Instruct patients in intercostal breathing exercises	230	
Instruct patients in isometric trunk exercises	231	
Instruct patients in post-ear, nose, and throat (ENT) surgery routines	232	
Instruct patients in post-general surgery routines	233	
Instruct patients in post-gynecology surgery routines	234	
Instruct patients in post-neurosurgery routines	235	
Instruct patients in post-open heart surgery routines	236	
Instruct patients in post-plastic surgery routines	237	
Instruct patients in post-partum exercises	238	
Instruct patients in post-surgical hip routines	239	
Instruct patients in post-surgical knee routines	240	
Instruct patients in post-surgical shoulder routines	241	
Instruct patients in post-vascular surgery routines	242	
Instruct patients in pre-ENT surgery routines	243	
Instruct patients in pre-general surgery routines	244	
Instruct patients in pre-gynecology surgery routines	245	
Instruct patients in pre-neurosurgery routines	246	
Instruct patients in pre-open heart surgery routines	247	
Instruct patients in pre-partum exercises	248	
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Instruct patients in pre-plastic surgery routines	249	
Instruct patients in pre-surgical hip routines	250	
Instruct patients in pre-surgical knee routines	251	
Instruct patients in pre-surgical shoulder routines	252	
Instruct patients in pre-vascular surgery routines	253	
Instruct patients in segmental breathing exercises	254	
Instruct patients in therapeutic exercise using nonpowered bicycles	255	
Instruct patients in therapeutic exercise using powered bicycles	256	
K. PERFORMING AND INSTRUCTING PATIENTS IN INDIVIDUAL EXERCISES		
Administer bronchial (postural) drainage	257	
Instruct patients in active assistive exercise to elbows using overhead pulleys	258	
Instruct patients in active assistive exercise to shoulders using finger ladders	259	
Instruct patients in active assistive exercise to shoulders using overhead pulleys	260	
Instruct patients in active exercise to ankles	261	
Instruct patients in active exercise to elbows	262	
Instruct patients in active exercise to feet	263	
Instruct patients in active exercise to fingers	264	
Instruct patients in active exercise to forearms	265	
Instruct patients in active exercise to hallux	266	
Instruct patients in active exercise to hands	267	
Instruct patients in active exercise to hips	268	
Instruct patients in active exercise to knees	269	
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Instruct patients in active exercise to necks	270	
Instruct patients in active exercise to shoulders	271	
Instruct patients in active exercise to toes	272	
Instruct patients in active exercise to thumbs	273	
Instruct patients in active exercise to trunk	274	
Instruct patients in active exercise to wrists	275	
Instruct patients in mechanical assistive exercise to ankles	276	
USE CARD 3 ON THE FOLLOWING TASKS		
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TASKS CONTINUED ON NEXT PAGE FOR CARD 3

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Instruct patients in mechanical assistive exercise to elbows	277	
Instruct patients in mechanical assistive exercise to feet	278	
Instruct patients in mechanical assistive exercise to fingers	279	
Instruct patients in mechanical assistive exercise to forearms	280	
Instruct patients in mechanical assistive exercise to hallux	281	
Instruct patients in mechanical assistive exercise to knees	282	
Instruct patients in mechanical assistive exercise to hands	283	
Instruct patients in mechanical assistive exercise to hips	284	
Instruct patients in mechanical assistive exercise to necks	285	
Instruct patients in mechanical assistive exercise to shoulders	286	
Instruct patients in mechanical assistive exercise to thumbs	287	
Instruct patients in mechanical assistive exercise to toes	288	
Instruct patients in mechanical assistive exercise to trunks	289	
Instruct patients in mechanical assistive exercise to wrists	290	
Instruct patients in mechanical resistive exercise to ankles	291	
Instruct patients in mechanical resistive exercise to elbows	292	
Instruct patients in mechanical resistive exercise to feet	293	
Instruct patients in mechanical resistive exercise to fingers	294	
Instruct patients in mechanical resistive exercise to forearms	295	
Instruct patients in mechanical resistive exercise to hallux	296	
Instruct patients in mechanical resistive exercise to hands	297	
Instruct patients in mechanical resistive exercise to hips	298	
Instruct patients in mechanical resistive exercise to knees	299	
Instruct patients in mechanical resistive exercise to necks	300	
Instruct patients in mechanical resistive exercise to shoulders	301	
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JOB INVENTORY (DUTY - TASK LIST) AFSC 913X0	PAGE 18 OF 28 PAGES	✓ IF DONE NOW
Instruct patients in mechanical resistive exercise to thumbs	302	
Instruct patients in mechanical resistive exercise to toes	303	
Instruct patients in mechanical resistive exercise to trunks	304	
Instruct patients in mechanical resistive exercise to wrists	305	
Perform or instruct patients in active assistive exercises to ankles using ankle exercisers	306	
Perform or instruct patients in active assistive exercises to elbows using powder or skate boards	307	
Perform or instruct patients in active assistive exercises to elbows using wall pulleys	308	
Perform or instruct patients in active assistive exercises to hips using powder or skate boards	309	
Perform or instruct patients in active assistive exercises to knees using NK table	310	
Perform or instruct patients in active assistive exercises to knees using powder or skate boards	311	
Perform or instruct patients in active assistive exercises to shoulders using powder boards	312	
Perform or instruct patients in active assistive exercises to shoulders using shoulder wheels	313	
Perform or instruct patients in active assistive exercises to shoulders using skate boards	314	
Perform or instruct patients in active assistive exercises to shoulders using wall pulleys	315	
Perform or instruct patients in manual assistive exercise to ankles	316	
Perform or instruct patients in manual assistive exercise to elbows	317	
Perform or instruct patients in manual assistive exercise to feet	318	
Perform or instruct patients in manual assistive exercise to fingers	319	
Perform or instruct patients in manual assistive exercise to forearms	320	
Perform or instruct patients in manual assistive exercise to hallux	321	
Perform or instruct patients in manual assistive exercise to hands	322	
Perform or instruct patients in manual assistive exercise to hips	323	
Perform or instruct patients in manual assistive exercise to knees	324	
Perform or instruct patients in manual assistive exercise to necks	325	
Perform or instruct patients in manual assistive exercise to shoulders	326	
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JOB INVENTORY (DUTY – TASK LIST) AFSC 913X0	PAGE 19 OF 28 PAGES	✓ IF DONE NOW
Perform or instruct patients in manual assistive exercise to trunks	327	
Perform or instruct patients in manual assistive exercise to thumbs	328	
Perform or instruct patients in manual assistive exercise to toes	329	
Perform or instruct patients in manual assistive exercise to wrists	330	
Perform or instruct patients in manual resistive exercise to ankles	331	
Perform or instruct patients in manual resistive exercise to elbows	332	
Perform or instruct patients in manual resistive exercise to feet	333	
Perform or instruct patients in manual resistive exercise to fingers	334	
Perform or instruct patients in manual resistive exercise to forearms	335	
Perform or instruct patients in manual resistive exercise to knees	336	
Perform or instruct patients in manual resistive exercise to hallux	337	
Perform or instruct patients in manual resistive exercise to hands	338	
Perform or instruct patients in manual resistive exercise to hips	339	
Perform or instruct patients in manual resistive exercise to necks	340	
Perform or instruct patients in manual resistive exercise to shoulders	341	
Perform or instruct patients in manual resistive exercise to thumbs	342	
Perform or instruct patients in manual resistive exercise to toes	343	
Perform or instruct patients in manual resistive exercise to trunks	344	
TURN CARD OVER		
Perform or instruct patients in manual resistive exercise to wrists	345	
Perform or instruct patients in post-surgery hand exercises	346	
Perform passive range of motion to ankles	347	
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Perform passive range of motion to elbows	348	
Perform passive range of motion to feets	349	
Perform passive range of motion to fingers	350	
Perform passive range of motion to forearms	351	
Perform passive range of motion to hallux	352	
Perform passive range of motion to knees	353	
Perform passive range of motion to hands	354	
Perform passive range of motion to hips	355	
Perform passive range of motion to necks	356	
Perform passive range of motion to shoulders	357	
Perform passive range of motion to thumbs	358	
Perform passive range of motion to toes	359	
Perform passive range of motion to tranks	360	
Perform passive range of motion to wrists	361	
Perform passive stretching exercise to ankles	362	
Perform passive stretching exercise to elbows	363	
Perform passive stretching exercise to feet	364	
Perform passive stretching exercise to fingers	365	
Perform passive stretching exercise to forearms	366	
Perform passive stretching exercises to hands	367	
Perform passive stretching exercises to hallux	368	
Perform passive stretching exercises to hips	369	
Perform passive stretching exercises to knees	370	
Perform passive stretching exercises to necks	371	
Perform passive stretching exercises to shoulders	372	
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Perform passive stretching exercises to thumbs	373	
Perform passive stretching exercises to toes	374	
Perform passive stretching exercises to trunks	375	
Perform passive stretching exercises to wrists	376	
L. INSTRUCTING PATIENTS IN AMBULATION, GAIT, AND TRANSFER TECHNIQUES		
Instruct above knee amputees in ambulation	377	
Instruct below knee amputees in ambulation	378	
Instruct patients in ambulation in braces	379	
Instruct patients in ambulation using parallel bars	380	
Instruct patients in body casts in activities of daily living (ADL)	381	
Instruct patients in drag-to three point crutch gait	382	
Instruct patients in four-point alternate crutch gait	383	
Instruct patients in full weight bearing three-point crutch gait	384	
Instruct patients in gait training	385	
Instruct patients in hip spicas in ADL	386	
Instruct patients in long leg casts in ADL	387	
Instruct patients in partial weight bearing three-point crutch gait	388	
Instruct patients in stair climbing with crutches	389	
Instruct patients in swing-through three point crutch gait	390	
Instruct patients in swing-to three-point crutch gait	391	
Instruct patients in three point non-weight bearing crutch gait	392	
Instruct patients in transfer techniques from bed to chair	393	
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Instruct patients in transfer techniques from bed to wheelchair		394	
Instruct patients in transfer techniques from gurnie to hydrotherapy tank		395	
Instruct patients in transfer techniques from hydrotherapy tank to gurnie		396	
Instruct patients in transfer techniques from wheelchair to bed		397	
Instruct patients in transfer techniques from wheelchair to chair		398	
Instruct patients in transfer techniques from wheelchair to table or plinth		399	
Instruct patients in two-point alternate crutch gait		400	
Instruct patients in unassisted ambulation		401	
Instruct patients in use of aluminium forearm cuff crutches		402	
Instruct patients in use of canes		403	
Instruct patients in use of quadcanes		404	
Instruct patients in use of shelf crutches		405	
Instruct patients in use of walkers		406	
Instruct patients in use of walkie-standees		407	
Measure or adjust length of canes		408	
Measure or adjust length of crutches		409	
M. PERFORMING HOUSEKEEPING AND EXTRA DUTIES			
Act as projectionist		410	
Administer orthopedic traction		411	
Administer aerobics programs		412	
Administer weight reducing programs		413	
Apply or remove casts		414	
USE CARD 4 ON THE FOLLOWING TASKS			

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TASKS CONTINUED ON NEXT PAGE FOR CARD 4

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TASKS CONTINUED ON NEXT PAGE FOR CARD 4

JOB INVENTORY (DUTY - TASK LIST)		✓ IF DONE NOW
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Chaperone patients for specialties or services other than physical therapy	415	
Clean hydrotherapy equipment	416	
Clean, wax, or buff floors	417	
Clean work area	418	
Direct activities of ambulance sections	419	
Drive ambulances	420	
Give immunizations	421	
Inspect equipment for safety hazards	422	
Order, turn-in, pick-up, fold and store linen	423	
Paint equipment	424	
Paint facilities	425	
Run electrocardiograph (EKG) machines	426	
Schedule patients for eye appointments	427	
Serve as physical conditioning technician	428	
Serve on disaster teams	429	
Take cultures from hydrotherapy equipment	430	
Transport equipment to wards	431	
Transport patients to or from clinics	432	
Wash hands, don gown, mask, and gloves before treating patients in isolation	433	
N. PERFORMING EMERGENCY OR FIELD TREATMENT		
Apply splints or field dressings in settings outside physical therapy clinics	434	
Control for insects or rodents	435	
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Perform emergency treatments of chest or abdominal injuries	436	
Perform emergency treatment of head or back injuries	437	
Perform emergency treatment of thermal injuries or heat disorders	438	
Perform or practice resuscitation	439	
Purify and test water	440	
Set up emergency field treatment facilities	441	
Set up or maintain field latrines	442	
Take vital signs of patients	443	
Treat shock	444	

GO TO PAGE xvi AND FOLLOW INSTRUCTIONS FOR TIME RATING TASKS.

WHEN YOU HAVE COMPLETED ALL RATING ON CARD 1-4 YOU WILL HAVE COMPLETED THIS JOB INVENTORY.

PLACE THE CARD IN THE ENVELOPE PROVIDED AND TURN THIS BOOKLET IN TO YOUR OCCUPATIONAL SURVEY CONTROL OFFICER.

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